



## **Project Coordinator - Rural Hospital Quality Improvement Network (QIN)**

### Responsibilities:

Work with the 13 Critical Access Hospitals (CAH) in New Hampshire to assist with quality improvement strategies and regulatory compliance with the CAH Conditions of Participation. The person in this position will coordinate a group of people with quality and regulatory expertise from among the 13 CAHs who will assist the participating hospitals with the following key tasks:

- Annual review of medical staff credentialing process
- Review hospital quality assessment/performance plans and processes
- Conduct annual medical record review
- Mock survey preparation
- Manage program monitoring and reporting requirements.

The Project Coordinator will provide administrative support to sustain the CAH-Quality Improvement Network. The person must be able to work independently yet collaborate on multiple tasks related to measuring performance in rural hospitals. This person will manage multiple quality improvement activities related to the CAH Medicare Conditions of Participation, credentialing procedures, peer networks, etc. The position requires very significant in-state travel to work on-site at the 13 Critical Access Hospitals. They are located between Colebrook and Peterborough and from Claremont to North Conway. This person must be able to organize educational resources that respond to the needs of the CAH-Quality Improvement Network. This is a grant funded position. Learn more about the Foundation for Healthy Communities and Rural Health at [www.healthynh.com](http://www.healthynh.com) and about hospitals in New Hampshire at [www.nhha.org](http://www.nhha.org).

### Qualifications:

- Leadership and facilitation skills to work with different health professionals
- Excellent oral and written communication skills
- Hospital or regulatory experience is preferred
- Clinical knowledge is desirable
- College degree required, masters degree preferred

Please send letter describing your interest and a resume by March 15, 2010 to:

Lea Miner  
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125 Airport Road  
Concord, NH 03301